



JOHN ELIAS BALDACCI  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
152 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0152



MICHAEL P. CANTARA  
COMMISSIONER

JAY BRADSHAW  
DIRECTOR

BOARD OF EMS MEETING  
OCTOBER 13, 2004  
9:30 AM  
MAINE EMS CONFERENCE ROOM

MINUTES (CORRECTED)

Board Members: Carol Pillsbury (chair), Steve Leach (chair-elect), Bob Ashby, Oden Cassidy, Bill Dunwoody, Sue Dupler, James Farrell, Paul Knowlton, Penelope Kneeland, Jim McKenney, Wayne Werts, Steve Diaz (ex-officio)

Regional Coordinators: Jim Caron, Donnie Carroll, Joanne LeBrun, Rick Petrie

Staff: Jay Bradshaw, Dwight Corning, Dawn Kinney, Laura Yustak Smith, AAG

1. Introduction of Guests. Jay introduced John Bastin, who has been hired as the new EMS Preparedness Coordinator. John is a physicians assistant with extensive experience in emergency and disaster medicine. He will be working for EMS part time over the next year as he finishes out his Navy career.

2. Approval of September 1, 2004, meeting minutes.

**MOTION: To approved the minutes of the September 1, 2004, meeting as distributed.**  
**(Kneeland; second by Farrell) Unanimous.**

3. Old Business

- a. Maine Communications Systems Policy Board. Following the September meeting, Jay spoke with both Commissioner Cantara and Attorney Yustak Smith regarding the qualifications to represent EMS on this Policy Board. Both confirmed that this was not restricted to municipal services and that a formal definition of "participating municipalities" has not been made. Chief Werts and Chief Farrell both expressed an interest in this position. The Board will also forward to the Governor's office the names of others who express an interest in this Board.

- b. EMS Assessment Report. Jay distributed to the oversight committee (see September 1, Board minutes) a summary of the recommendations. After reviewing the recommendations and grouping of issues, Jay's suggestion was to form 4 work groups: Regulation/Policy/Resource Management; Human Resources/Training/Public Information; Transportation/Facilities; Medical Direction/Trauma Systems. Jay will be attending rescue chief and council meetings to present information about the EMSSTAR report and solicit participation. This will also be discussed at the Samoset Conference Town Meeting on November 12.

#### 4. New Business

- a. Legislative/Budget Update. Nothing new at this time. The Governor is meeting with Cabinet and staff in advance of budget discussions for FY06/07. Although nothing has been stated regarding the current fiscal year, additional cuts are not out of the question.
- b. Operations Team Action Items – none at this time
- c. Education Committee Action Items - Clinical Behavioral Objectives. A draft of the revised CBOs was included in the Board packet; however, members requested copy of the CBOs showing strikethroughs and underscores for comparison purposes. The markup copy will be distributed and this item placed on the agenda for the next meeting.

**MOTION: To table further discussion and action on the revised Clinical Behavioral Objectives until members have had the opportunity to review a markup copy of the document. (McKenney; second by Leach). Unanimous**

- d. Investigations Committee Action items.

**MOTION: To ratify the minutes of the September 1, 2004, meeting as distributed. (Farrell; second by Cassidy). Unanimous.**

**MOTION: To approve the consent agreement in case # 04-20 (Leach; second by Dupler). Carried with 2 abstentions (Kneeland, Pillsbury).**

**MOTION: To approve the consent agreement in case # 04-12 (Leach; second by McKenney). Unanimous.**

**MOTION: To approve the terms of the consent agreement regarding the license application from Scott Ring (Dunwoody; second by Leach). Unanimous**

Drexell told the Board that the Board that penalties are only recommended when the Committee does not believe that an applicant simply “forgot” to report prior criminal convictions.

**MOTION: To approve the consent agreement in case #03-18. (Leach; second by Dunwoody) Carried with 1 abstention (Pillsbury)**

- e. Board member orientation. Laura Yustak Smith distributed information regarding the limited situations where the Board may enter executive session, including the need to state the specific purpose and citation as part of a motion for executive session. She will be presenting future informational sessions on other matters that affect Boards and Board members at upcoming meetings.
- f. EMS Assessment Report. Jay presented a proposal to combine several of the assessment areas and create 4 work groups to focus on the recommendations in the EMSSTAR report. Those areas are: Regulation & Policy / Resource Management / Communications; Human Resources & Training / Public Information; Transportation & Facilities / Medical Direction & Trauma. The assessment report will be the primary topic at the Samoset Town Meeting on 11/12/04. It is anticipated that at the following Board meeting, these workgroups will begin their work, providing regular updates to the Board.
- g. Maine Communications Systems Policy Board. Jay reported that he spoke with both Commissioner Cantara and Attorney Yustak Smith about member eligibility. As a result of these discussions, it was confirmed that the EMS representative did not have to be from a municipally-based service and that since the Board is just being formed, the question about “participating municipality” does not apply. Consensus of the Board was to submit all names of those interested in this position to the Governor’s office. Chief Farrell and Chief Werts expressed an interest, and Jay reported that interest has also been expressed by Chief Kimball (Gardiner FD) and Tim Beals (Delta Ambulance). Jay will forward these names to the Governor’s office.
- h. Other – Winslow Fire Department. A waiver request was received from Winslow Fire Department to be able to change how they respond to emergency calls without having to advertise this change as described in the Rules. The request is that they use the same dispatch protocol as Waterville Fire Rescue in determining to what calls Rescue will respond. Drexell pointed out that such a change is allowable under the Rules, and has been successfully used in other areas; however, it does mean that the service is changing its primary and secondary response areas, which requires public notification. Following considerable discussion about the impact of such a waiver, the following motion was made:

**MOTION: To deny the waiver from Winslow Fire regarding changing their response protocol without public notification. (Leach; second by Farrell). Approved with one opposed (Werts), and one abstention (Dunwoody).**

The suggestion was made to include a review of primary and secondary response definitions in the discussion on future Rules changes.

## 5. Staff Update

### a. MEMS

- 1. Staff changes – Jay reported that Paula Nadeau has accepted a position in the DPS Human Resources Bureau and will be leaving MEMS later on October 22.

Paula has been with MEMS for 8 years and will be sorely missed. The process is underway to fill the vacancy this will create.

2. NASEMSD – Jay and Dr. Diaz attended the annual meeting of the National Association of State EMS Directors in Park City, UT. Topics included Homeland Security, data collection, Rural & Frontier EMS Agenda for the Future, transportation safety, and the rural AED projects. Jay was elected as President-elect of the Association, which is a 2 year term.
3. Town Meeting at Mid Coast EMS (Samoset) Conference will be on Friday, November 12, 2004 @ 7:00. As was previously mentioned, the primary topic will be the EMSSTAR report, but it is also an open opportunity and invitation to discuss any other items of interest to the EMS community. All Board members are invited to attend.
  - b. MDPB – Dr. Diaz reported that the Protocol revisions have been reviewed and approved by the MDPB. He highlighted some of the changes, which includes replacing morphine and meperidine with Fentanyl; replacing diazepam with midazolam; and having lorazepam as an option for services who have refrigeration capability; and an updated airway algorithm that includes adding Combitube for EMT-I & P services, with LMA as a suggested option. The effective date for these will be in early 2005. The specific date will be established following the Operations Team discussion about implementation issues.
6. Other – Chief Farrell reported that Congress has reauthorized funding assistance under the Fire Act, which now includes a requirement that 2% of the funds be directed to private and public EMS services.
7. Next meeting date is scheduled for Wednesday, November 3, 2004 @ 9:30 AM.
8. Meeting adjourned at 11:20 AM.